

Photo Booth Rental Quote Checklist

For event teams | Record each supplier's answers before comparing quotes

Event / date	_____	Venue / operating hours	_____
Guests / booth count	_____	Supplier / contact	_____

1. Space and delivery

Supplier answer / notes

- ☐ Booth dimensions and queue space
- ☐ Delivery times, lifts and stairs
- ☐ Parking, unloading and venue access
- ☐ Power demand and outlet capacity
- ☐ Outdoor rain / wind plan and backup site

2. Operation and network

Supplier answer / notes

- ☐ Hours and capture / print limits
- ☐ Queue and capture / print / AI time
- ☐ Network conditions for AI and QR sharing
- ☐ On-site connection test and backup
- ☐ Self-service, staffing and fault support

3. Outputs and cost scope

Supplier answer / notes

- ☐ Color / monochrome, print size and layout
- ☐ Prints and digital download scope
- ☐ Photo / video / GIF delivery and format
- ☐ Included print stock and extra charges
- ☐ Rental, transport, design, AI, staff and VAT

A check means an answer was verified. It does not promise that an item is included.

Request a PhotoNemo quote

Share the date, venue, hours, guests and desired print, AI and brand setup.

Planning an event in Korea? Ask in English about quotes, invoices and payment.

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4. Brand customization

Supplier answer / notes

- ☐ Logo and text on the printed frame
- ☐ Capture screen and booth exterior scope
- ☐ Client artwork versus design service
- ☐ File specifications, deadline and approval
- ☐ Props / backdrop and extra costs

5. Participant access

Supplier answer / notes

- ☐ Wheelchair access and capture position
- ☐ Camera height and controls for children
- ☐ Participant language and screen support
- ☐ Sound control for quiet events
- ☐ Queue guidance and named event contact

6. Data and contract

Supplier answer / notes

- ☐ Data retention, deletion and delivery
- ☐ Marketing consent and third-party sharing
- ☐ Written cancellation / rescheduling terms
- ☐ Damage responsibility and fault procedure
- ☐ Final quote matches inclusions / exclusions

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